

# Operating Code for Adapted Physical Activities Committee

## 1. Name

- 1.1. The name of this committee shall be the Adapted Physical Activity Committee of the Texas Association for Health, Physical Education, Recreation, and Dance.

## 2. Purpose

- 2.1. The purpose of the committee shall be to initiate and conduct projects designed to improve programs for individuals with disabilities in public and private elementary and secondary schools, in the colleges and universities, in non-school groups and agencies, and in the community.
- 2.2. The committee will select the TAPERD Adapted Physical Educator of the Year Award recipient.
- 2.3. All elected officers and/or appointed committee chairs are expected to attend the annual Leadership Conference as well as the annual state convention.

## 3. Organization

- 3.1. The committee shall be organized as a Standing Committee of the association.
- 3.2. The committee shall consist of nine (9) members, including the Chair.
- 3.3. Three (3) of the nine (9) members shall be the Chair, Chair-elect, and the immediate Past Chair of the Adapted Physical Education Section. These persons have the same status as appointed members including the right to vote.
- 3.4. Committee members shall serve three-year (3) terms with three (3) persons being appointed each year with one of the three becoming a member by being elected Chair-elect of the Adapted Physical Education Section.
- 3.5. Appointments shall be made to ensure that at least three (3) of the members are from the elementary and/or secondary schools or non-school agencies, that at least three (3) are from colleges and universities, and that at least three (3) of the members are men and at least three (3) are women.
- 3.6. Individuals appointed to this committee must be professionally engaged at least part-time in programs for individuals with disabilities.
- 3.7. Individuals who have served a full three-year (3) term may not immediately succeed themselves as committee members.

## 4. Operation

- 4.1. The following are examples of matters to which the committee should direct attention in order to carry out the purpose as stated in Section II, above:
  - 4.1.1. Scope and sequence of activities in programs for individuals with disabilities.
  - 4.1.2. Resource materials and curriculum guides.
  - 4.1.3. Standards for teacher preparation programs.
  - 4.1.4. Recruitment, selection, and retention of majors in programs for individuals with disabilities.
  - 4.1.5. Standards in programs for individuals with disabilities for accreditation of the public schools.
  - 4.1.6. Standards for programs for individuals with disabilities in colleges and universities.
- 4.2. Major projects such as scheduling and conducting conferences, making extensive surveys, and those involving considerable interaction with individuals and groups outside the association must be approved by the Board of Directors before they are conducted.
- 4.3. Recommendations and materials developed by the committee are to be prepared for approval by the Board of Directors and/or Representative Assembly as appropriate. Upon approval these items would then be forwarded by the President to the designated individuals or groups as the official recommendation of the association.
- 4.4. The committee shall make an annual report to the Board of Directors outlining the activities conducted during the year and containing any recommendations that require approval by the Board of Directors and/or Representative Assembly. This annual report is to be email/mailed to the Executive Director by November 1 so that distribution can be made to Board members prior to their meeting at the annual convention.
- 4.5. The provisions of 4.1.4 do not preclude the committee from submitting recommendations at other times during the year and for such recommendations to be submitted to the Board of Directors or Representative Assembly for approval by mail ballot. The Executive Committee of the Board of Directors has the responsibility of determining when matters shall be referred to these bodies for mail ballot.
- 4.6. The committee shall support the activity of a presentation team designed to provide information regarding adapted physical activity practices and/or methods by members of the APA presentation team.
  - 4.6.1. Designation of and guidelines for a presentation team coordinator.
  - 4.6.2. Guidelines for APA presentation team members.

5. Adopted by the Board of Directors March 1980

*Amended:*

*April 1986*  
*February 1993 (was previously Committee on Programs for the Handicapped)*  
*December 2004 (was previously Programs for Individuals with Disabilities Committee)*  
*December 2008*