

Texas Association for Health, Physical Education, Recreation, and Dance

OPERATING CODE FOR GENERAL COMMITTEE

1. Name

The name of the committee shall be the General Committee of the Texas Association for Health, Physical Education, Recreation, and Dance.

2. Purpose

The purpose of the General Committee is to select the individual to receive the K-12 Administrator of the Year Award.

3. Organization

- 3.1 The committee shall be organized as a standing committee of the Association.
- 3.2 The committee shall consist of nine (9) voting members including the Chair. Members shall be the three section officers of the Elementary and Secondary School Administrators Section, the three Vice-Presidents of the General Division, and three At-Large members appointed by the President.
- 3.3. The Chair shall be the Past Vice-President of the General Division.

4. Operation

- 4.1 The committee shall be responsible for soliciting nominations for the K-12 Administrator of the Year Award.
- 4.2 Upon receipt of formal nomination packets from the TAHPERD office, members will be responsible for the selection of the K-12 Administrator of the Year Award Recipient.

5. Awards

5.1 The names of the award governed by this Committee is: K-12 Administrator of the Year

5.2 The purpose of this award is to:

- 5.2.1 encourage and recognize outstanding administration and professional involvement by educators/professionals in K-12 education.
- 5.2.2 Forward the names of these individuals, where appropriate, as candidates for the District and National awards given through the American Alliance for Health, Physical Education, Recreation, and Dance (AAHPERD).

5.3 Criteria – candidates must:

- 5.3.1 Demonstrated leadership in K-12 HPERD disciplines at the local and state levels
- 5.3.2 Demonstrated advocacy for quality education in the HPERD disciplines
- 5.3.3 Demonstrated significant contributions to:
 - 5.3.3.1 Curriculum development
 - 5.3.3.2 Technology
 - 5.3.3.3 Innovation
 - 5.3.3.4 Staff development
 - 5.3.3.5 Program improvement
 - 5.3.3.6 Resource development in HPERD disciplines
- 5.3.4 Provide three (3) letters of recommendation from employers, colleagues, and/or prominent persons in the profession.

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6. Nomination/Application

- 6.1 Requests for nominations are to be published in the Spring issue of the *TAHPERD Journal* and/or newsletter and through forms provided at the TAHPERD Convention and on the TAHPERD website.
- 6.2 At the time of nomination, nominees must have been members of TAHPERD for five (5) years.
- 6.3 Any educator/professional who meets the criteria outlined may apply personally for the awards or be nominated by a colleague.
- 6.4 Nominations may be submitted to the TAHPERD Office on the form distributed at Convention, published in the TAHPERD Journal, or emailed by March 31.
- 6.5 Additional data must be submitted upon request to the General Committee Chair.
- 6.6 Members of the General Committee are not eligible as candidates.
- 6.7 See the Operating Code of the Awards Committee for a timeline for nominations, balloting, and notification of award recipients.
- 6.8 Descriptions of the award recipients are to be published in the Fall issue of the *TAHPERD Journal*.
- 6.9 All materials pertaining to TAHPERD award recipients will be submitted, by the appropriate deadline, by the TAHPERD Office to the appropriate committee chair in the Southern District for Health, Physical Education, Recreation, and Dance to be considered for the District award. A small travel stipend will be provided to TAHPERD members receiving a District award to assist them in receiving the award. District recipients must register and attend the SDAAPERD Convention. Materials concerning District recipients will then be submitted by SDAAPERD for consideration at the national level (AAHPERD).
- 6.10 To be eligible for District or National awards, recipients must be members of AAHPERD. Current Southern District Division Vice Presidents and past SDAAPERD award recipients are not eligible to be selected for the same SDAAPERD award.

Adopted by the Board of Directors: April 2007

Adopted by the Representative Assembly: November 2007

Amended: