

Research Section: Purpose, Organization & Election of Officers

I. Purpose

The purpose of this section is primarily to encourage research and disseminate research findings, techniques, and ideas that are the result of research conducted within the State of Texas. Other purposes of the Research Section are to conduct TAHPERD-initiated and -financed research projects, to serve in an advisory/consultant capacity to association members interested in research, and to undertake any other project, not within the province of other sections, which would further research in Texas.

II. Organization

1. Membership shall be open to all Professional Members of the Texas Association for Health, Physical Education, Recreation, and Dance.
2. The officers of the section shall be the Chair, Chair-elect, Past Chair, and Secretary.
3. Officers shall be elected at the regular section meeting during the annual state convention by a majority of Professional members present.
4. In the event that a section fails to elect any of its officers, an appointment shall be made by the President of the TAHPERD, except that the Chair-elect shall succeed to the position of Chair.
5. In the event of the death, resignation, or removal of a person in the office of Chair-elect or Secretary, the person with the second highest vote in the original election shall assume the office. If this person is unable to serve, the President shall appoint a person for the office.
6. Officers desiring to resign should do so by letter to the President of the TAHPERD.
7. Officers may be removed by the President for inefficiency or other just cause.
8. Each section shall contain an Executive Committee composed of the Chair, Chair-elect, Past Chair, Secretary, and a representative from the Student Section. The Executive Committee shall conduct such activities as are necessary between the annual meetings of the association in order to ensure continuity in the operation of each section.
9. All elected officers and/or appointed committee Chairs are expected to attend the annual TAHPERD Leadership Conference as well as the annual state convention.

III. Election of Officers

1. General Procedure
 - 1.1 Officers shall be elected by a majority vote of Professional Members present at the section meeting.
 - 1.2 Voting shall be by secret ballot prepared by the Chair of the section nominating committee.
 - 1.3 The Chair-elect automatically becomes Chair at the end of the convention. Thus the officers to be elected each year are a Chair-elect and Secretary.
 - 1.4 To be eligible to hold office, a person:
 - a. must be a member in good standing (current members are listed in the annual membership directory each year);
 - b. must have indicated a willingness to serve if elected;
 - c. must not have accepted nomination for another office or must not be holding office as Chair or Chair-elect of a section, Vice President or Vice President-elect of a Division, or President or President-elect of the association;
 - d. must not resign from an office in order to accept nomination from another office.
2. Nominating Procedures
 - 2.1 The section nominating committee shall consist of members of the section Executive Committee, with the Past Chair of the section serving as Chair of the nominating committee.
 - 2.2 The nominating committee shall present the names of one or more persons for each of the offices of Chair-elect and Secretary. Such persons must be eligible under the provisions of Section III, A (5), above.

- 2.3 Opportunity shall be given for delegates to make nominations from the floor provided that individuals so nominated are eligible under the provisions of Section III, A (5), above.
- 2.4 The nominating committee shall select the slate of officers by a mail ballot to be conducted by the committee Chair, as follows:
- a. Each of the three members of the committee shall rank all candidates for each office with a 1 for first choice, 2 for second choice, 3 for third choice, and so on.
 - b. Upon receipt of the ballots from the committee, the Chair shall total the ranks for each candidate and select the persons with the lowest totals.
 - c. A second ballot is held on these persons by ranking 1 through 4. The person or persons with the lowest totals on this ballot become(s) the nominee(s).
 - d. If there are four or fewer candidates on the original list, a second ballot is unnecessary.
 - e. The committee Chair writes the person or persons selected for each office to ascertain their willingness to serve. If one declines, the person with the next lowest total on the ballot becomes the nominee.
- 2.5 The following dates shall be observed by all concerned in connection with the selection of nominees:
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| February 15 | Announcement in the TAHPERD Journal inviting members to submit recommendations to the section nominating committee. |
| April 1 | Nominating committee Chair (Section Past Chair) writes to the other members of the section nominating committee (Executive Committee) asking them to solicit recommendations of prospective nominees from their colleagues. |
| May 15 | Announcement in the TAHPERD Journal inviting members to submit recommendations to the section nominating committees. |
| September 1 | Deadline for submitting recommendations to Chairs of nominating committees. |
| September 5 | Nominating committee Chair submits to the Executive Director the names of persons to be considered, to ascertain their eligibility to serve if elected. |
| September 25 | Nominating committee Chair mails first ballot to committee members. |
| October 5 | Deadline for return of first ballot by committee members. |
| October 15 | Nominating committee Chair mails final ballot to committee members |
| October 25 | Deadline for return of final ballot by committee members. |
| November 5 | Nominating committee Chair writes the nominees to ask acceptance, reminding candidates that they cannot hold or accept nomination to two or more active offices at the same time. |
| November 15 | Deadline for acceptance or rejection of nomination. |
| November 20 | Nominating committee Chair notifies Executive Director of candidates. |

3. Qualifications of Candidates

- 3.1 To be eligible for nomination to a section office, a person must:
- a. be a Professional Member in good standing of the TAHPERD;
 - b. have a professed interest and be actively participating in the area represented by a section;
 - c. not be holding, at the time of nomination, one of the following offices in TAHPERD: President, President-elect, Vice President, Vice President-elect, Section Chair, or Section Chair-elect;
 - d. not have accepted nomination for any other TAHPERD office;
 - e. not have resigned from an office listed in Section III, A (5) (c), above, in order to be eligible for another office.

IV. Research Committee

1. Membership

- 1.1 The Research Committee shall be chaired by the Research Section Chair and shall be composed of the Chair-Elect, Past Chair, Secretary, and three additional members.
- 1.2 Committee members other than Section officers shall be appointed by the Chair.
- 1.3 The Research Committee members shall be appointed so that the entire committee will repre-

sent several geographical locations within the state.

- 1.4 The committee shall be composed only of members who are currently conducting or supervising research within the state.
2. Function
3. The Research Committee shall determine the program content to be presented in the Research Section of the annual state convention. Primarily, the program should consist of original research papers presented by TAHPERD members. However, this code should not be interpreted to preclude the scheduling of programs such as research debates, symposiums, or other special methods of presenting research for one of the section meetings.
4. The time schedule for selecting papers to be presented at the Research Section meeting is as follows:
 - 4.1 February: Call for research papers published in the TAHPERD Journal as follows:

Persons who are interested in presenting a research paper at the TAHPERD Convention in (place and dates of convention) should submit six (6) copies of an abstract not to exceed 400 words to (name and address of Section chair). The format for the abstract includes the following:

 - a. In order for a study to be eligible for consideration, the data must have been collected at the time the study is submitted; however, the data need not have been analyzed at this time.
 - b. The abstract must contain the statement of problem and basic procedures.
 - c. The basic procedures should contain the sample studies, the variables studied, and statistical procedures.
 - d. For an historical or philosophical study, the basic procedures used to answer the statement of problems should be clearly described.
 - e. A summary of the finding should be presented if the data are analyzed.
 - f. At the research meetings, presenters are encouraged to furnish a summary of the study, including the abstract and relevant statistical findings.
 - g. Deadline for submission is May 1.
 - 4.2 February: Executive Director sends the above call for research papers to chairs of departments of HPERD in colleges and universities and to administrators of HPERD in the elementary and secondary schools.
 - 4.3 March/April: A second call for research papers is sent out by the Executive Director in a TAHPERD mailing.
 - 4.4 May 1: Deadline for submitting abstracts to the Chair.
 - 4.5 May 5: Abstracts sent to committee members. Selection sheet sent to committee members.
 - 4.6 May 20: Deadline for return of abstracts and selection sheets to chair.
 - 4.7 June 7: Participants in Research Section program notified regarding time, length, and location of their presentations.
5. Criteria for selection of abstracts to be presented at TAHPERD Research Section meetings:
 - 5.1 The research paper is the result of original research or the development of new techniques, equipment, or novel ways of using instrumentation.
 - 5.2 The report has not been presented or published prior to the TAHPERD program for which it has been selected. Exceptions to this may be made by the selection committee in the event that the paper is of unusual quality and has been reported to a meeting of another profession (physical therapy, occupational therapy, medicine, etc.) or to another country. Papers that have been published and are available to everyone should not be selected in any event.
 - 5.3 The papers presented are to represent the highest quality of research available, and inasmuch as possible represent all types of research (historical, philosophical, descriptive, and experimental).
 - 5.4 The research abstract should include a sound rationale.
 - 5.5 Methods and analyses should be consistent with the purposes of the study.
 - 5.6 Valid measures, techniques or observations should have been used.
 - 5.7 The topic of research should be of interest to a majority of section participants.
 - 5.8 The study should be timely and parsimonious.
 - 5.9 The study should be well-prepared.

- 5.10 The abstract of the study, as presented to the Research Committee, should adhere to the format requested by the Research Committee.
- 5.11 In the event that several studies meet all criteria equally, preference shall be given to:
 - a. Papers that follow the guidelines for abstracts
 - b. Papers that are reports of independent study (i.e., preference is given to independent studies over theses and dissertations)
 - c. Papers that have been completed by persons who are currently residents of Texas
 - d. Papers that are reports of current data.

NOTE: To be eligible to present research papers, persons actively engaged or pursuing study in the fields of health education, physical education, recreation, and dance in Texas must be a member of the TAHPERD at the time the paper is accepted and when it is presented at the convention. If two or more persons have participated in the research project being reported, the names of all persons may be listed in the convention program, but the name of the person presenting the paper must be entered first.

- 6. Procedure for selecting abstracts.
The Committee will use a form prepared by the chair according to the following format for selection of abstracts to be presented.

Selection Sheet for Determining Papers Comprising the TAHPERD Research Section Program

Name of Committee Member _____

Check each proposed abstract in the appropriate column to indicate rating as follows:

- 1. Abstract should definitely be included in the program
- 2. Abstract may be included if time permits
- 3. Abstract should not be included
- 4. General Classification: excellent, good, fair, poor.

Title of Abstract	1	2	3	4

Adopted by the Board of Directors December 1989

Amended February 1994